

**Volunteer Application Form**

If you are interested in volunteering for Venn Academy Trust, please complete this application form. If you would like help to do this, or you would like more information about the trust’s volunteering opportunities please contact each individual academy for more details.

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| **Personal Details** |
| **Name:** |
| **Address** |
| **Postcode** |
| **Tel. Number: - Home/Work/Mobile** |
| **Email:** |

|  |  |
| --- | --- |
| **** | **Male  Other** |
| **** | **Female  Prefer not to say** |

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| **Do you speak a language other than English?**  Yes/No *if yes please specify below:* |
|  |  |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Use this section to tell us about:** | | | | | | | | | | | |
| **Please indicate the days and times you would be available e.g. *Tuesday only 9am to 11am*** | | | | | | | | | | | |
| Monday | Tuesday | | Wednesday | | Thursday | | Friday | | Saturday | | Sunday |
|  |  | |  | |  | |  | |  | |  |
| **How often would you like to volunteer** | | | | | | | | | | | |
| Weekly | |  | Fortnightly |  | | Monthly | |  | | other | |
|  | |  |  |  | |  | |  | |  | |

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| **Skills/Experience/Interest** |
| **Please tell us why you are interested in volunteering and any skills or experience you have which will help you in this role.** |
| **Are there any particular areas that you are interested in, or any skills you are hoping to gain** |

**References**

Please give the details of the name and address of a referee, which is not a relative, who would be willing to provide references on your behalf. The reference can either be personal or work-based. If you do not currently work or volunteer with children or vulnerable adults but have done so in the past, you must provide a reference from your most recent employer/group leader who employed you or allowed you to volunteer with them to work with children or vulnerable adults.

**Reference One** **Reference Two**

Name: Name:

Address: Address:

Postcode: Postcode:

Tel No: Tel No:

email: email:

In what capacity do you know referee one? In what capacity do you know referee two?

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **In Confidence**  **Disclosure of Criminal Records / Sanctions** | | | | |  |
| Do you have any convictions, cautions, reprimands or final warnings that are not "protected" as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order  1975 (as amended in 2013) by SI 2013 1198’?:  Yes ****  No ****  *If yes, this will be discussed with you as part of the volunteer recruitment process.*  **** I consent to a Disclosure and Barring and Barred List check being made on me if I will have regular unsupervised contact with pupils and this form being held by the school as a record that appropriate checks have been carried out. | | | | |  |
| **Health and medical** | | | | |
|  | Are your day-to-day activities limited because of health problem or an impairment which has lasted, or is expected to last at least 12 months? (Please include conditions such as mental health issues or those related to ageing.) *Please tick ✓ one box*  Yes, limited a little\* **** | | | |
|  | Yes, limited a lot\* **** | | | |
|  | No ****  *\*If yes, this will be discussed with you as part of the volunteer recruitment process.*  Please specify below, anything in regard to your health that would be useful for the school to know | | | |
|  |  | | | |
| **Which of the following best describes your ethnic background?***Please choose one section and then tick ✓ one box* | | | | | | |
| **White** | | | **ASIAN/ASIAN BRITISH** | | | |
|  | | English / Welsh / Scottish / Northern Irish / British |  | Bangladeshi | | |
|  | | Irish |  | Chinese | | |
|  | | Gypsy or Irish Traveller |  | Indian | | |
|  | | Any other White background  (please specify in the space below) |  | Pakistani | | |
|  | Any other Asian background (please specify in the space below) | | |
| **BLACK / BLACK BRITISH** | | | **MIXED / MULTIPLE ETHNIC GROUPS** | | | |
|  | | African |  | White and Asian | | |
|  | | Caribbean |  | White and Black African | | |
|  | | Any other Black background (please specify in space provided) |  | White and Caribbean | | |
| **ARAB OR OTHER ETHNIC GROUP** | | |  | Any other Mixed background (please specify in the space below) | | |
|  | | Arab |  | Any other ethnic group (please specify in the space below | | |
| ***Please specify other ethnic background in the space below:*** | | | | | | |
|  | | | | | | |

Venn Academy Trust will not disclose your personal information outside of the Trust unless we are required by law or you have given your consent. Your details will be kept on a volunteering database, which will be shared with Head of School/School Business Managers across the Trust. We may use this to keep you up to date with Volunteering opportunities as and when they arise, that match your requirements. Further information can be found in Venn’s General Data Protection Regulations policy and in the trust’s privacy notices.

*Please note, by submitting this form it does not automatically mean Venn Academy Trust will offer you a volunteering opportunity.*

I certify that the information I have supplied is true and correct.

I agree to Venn Academy Trust processing, retaining and sharing with academy HR departments the personal information contained on this form for any purposes connected to my application or my health & safety in line with (UK) GDPR.

Signature: Date: